**­**

**JP Adjudicator Application**

Please complete this form.

1. **Personal information**

Surname

Given name

Gender (Optional)

Pronouns

Date of birth

|  |  |  |
| --- | --- | --- |
| Month | Day | Year |
|  |  |  |

**Place of birth**

City

Province/State

Country

**Private contact (all correspondence will be mailed or emailed to this address/email account)**

Street name

Street name (line 2)

City

Province

Country

Postal code

Telephone (Home)

Cellphone

E-mail

**Business contact**

Telephone

**Language spoken or written other than English: (please indicate level of proficiency)**

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| --- | --- | --- | --- | --- |
| **Language** | **Speaking** | **Listening** | **Reading** | **Writing** |
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The Provincial Court of British Columbia is committed to encouraging a broad range of diverse applicants to the Court. To that end, please feel free to self-identify:

[ ]  Indigenous

Should you wish to be more specific, please do so:

[ ]  Racialized individual

Should you wish to be more specific, please do so:

[ ]  Ethnic/Cultural Group

Should you wish to be more specific, please do so:

[ ]  Individual with disability

Should you wish to be more specific, please do so:

[ ]  2SLGBTQIA+ individual

Should you wish to be more specific, please do so:

1. **Practice and employment history**

**Years in practice**

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| --- |
|  |

**Date called to bar**

|  |  |  |
| --- | --- | --- |
| Month | Day | Year |
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**Legal positions and practice areas**

Start with most recent and please indicate the percentage of practice – should add up to 100% for each position. The format of FROM and TO is mmm-yyyy. Example: Jan-2023)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From** | **To** | **Position** | **Firm / Organization Name\*** | **Percentage of Practice**  |
| **Civil****Litigation** | **Criminal Litigation** | **Family Litigation** | **Mediation/****Arbitration**  | **Other** |
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1. **Professional reputation**

**Members of the Bench and/or Bar**

List five members of the Bench and/or Bar who are familiar with you professionally and / or personally, and who are able to comment on the personal or professional qualities that would make you a suitable candidate for this position. Please include the person’s pronouns.

|  |  |  |  |  |  |
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| **Name and Pronouns** | **Phone** | **Email** | **Mailing Address** | **Relationship** | **Years Known** |
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**Non lawyer/personal references**

List two non lawyers who have reported to you or with whom you have dealt or worked (e.g. court or office staff, community members, etc.) and/or people who are familiar with you and able to comment on the qualities that would make you a suitable candidate for the this position. Please include the person’s pronouns.

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| --- | --- | --- | --- | --- |
| **Name and Pronouns** | **Phone** | **Email** | **Relationship** | **Years Known** |
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1. **Personal suitability**

**Please answer yes or no to the following questions.**

Have any regulatory steps ever been initiated by a Law Society in relation to your practice (For example, citations, restrictions on practice, administrative fines, conduct reviews, conduct meetings, letters from the Chair of the Discipline Committee? Do not include any unsubstantiated complaints that were closed by Law Society staff.)

[ ]  No

[ ]  Yes

If yes, explain

Are there any matters such as business interests, civil claims, or personal matters which might embarrass you or the Bench, or reflect adversely on the Court? Civil claims would include if you foresee commencing or defending any litigation in the foreseeable future (i.e. because you have received or issued a demand letter or you otherwise know of a possible claim against you or because you are aware of a possible claim that you have against another party).

[ ]  No

[ ]  Yes

If yes, explain

Have you ever been a party or a witness in any type of tribunal or court proceeding(s)? If you have been ordered by a judge not to disclose your involvement in a court proceeding please choose “No” for that proceeding.

[ ]  No

[ ]  Yes

If yes, explain and provide the tribunal/court file number(s), registry(ies) and case citation(s) if available.

Have you ever been charged, in Canada or elsewhere, with any crime, offence or delinquency under a statute or ordinance, excluding parking tickets?

[ ]  No

[ ]  Yes

If yes, explain

Have you ever been the subject of any alcohol or drug-related driving prohibitions?

[ ]  No

[ ]  Yes

If yes, explain

Are you the subject of any tribunal or court order?

[ ]  No

[ ]  Yes

If yes, explain

Do you have any professional or other interests that could cause a conflict or an appearance of conflict if you were appointed to the Bench?

[ ]  No

[ ]  Yes

If yes, explain

Are you or have you ever been insolvent or in serious financial difficulties?

[ ]  No

[ ]  Yes

If yes, explain

Are you aware of any potential direct or contingent financial claims against you, your immediate family, or your business partners?

[ ]  No

[ ]  Yes

If yes, explain

Are there any physical, psychological or other impediments, including issues with substance use, that could interfere with your ability to perform work as a JP Adjudicator?

[ ]  No

[ ]  Yes

If yes, explain

Is there any other information not otherwise addressed which might call into question whether it is appropriate for you to be appointed as a JP Adjudicator?

[ ]  No

[ ]  Yes

If yes, explain

Are there any limitations on your ability to work, such as your health or other commitments?

[ ]  No

[ ]  Yes

If yes, explain

1. **Declaration**

Judicial Council is not able to advise candidates whether or not they have been recommended to the Lieutenant Governor in Council for appointment.

[ ]  I agree to this Declaration

By signing this declaration, I acknowledge that all information provided by me on this form is true and correct to the best of my knowledge and belief and I will promptly report any changes to this information to Judicial Council (including, but not limited to personal suitability information, such as health/medical, Law Society, financial, and conflicts, and if no longer seeking appointment), and that a false statement or failure to report changes may disqualify me from consideration for appointment.

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| --- | --- |
| **Signature** | **Date** |
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E.g., 2022-06-29

1. **Law Society Authorization and Release**

Name

Address

Date of Birth

E.g., 2021-06-29

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| --- | --- | --- |
| Law Society Member ID | Jurisdiction | Membership Dates |
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In consideration of the review and assessment of my application for appointment as a JP Adjudicator to the Provincial Court of British Columbia, I do hereby, for the duration of my application:

1. Authorize the Law Society of British Columbia, the Lawyers Indemnity Fund (BC), and any other Law Society of which I am or have been a member and their respective Indemnity Fund, and to furnish to the Judicial Council of British Columbia and, all details of any formal and informal complaints (including those resolved at the staff level without proceeding to the Discipline Committee), conduct letters, conduct meetings, conduct reviews, citations, custodianships, references to the Practice Standards Committee, insurance or compensation claims, including documentation of those complaints, and their result and present status.
2. Authorize the Law Society of British Columbia, and any other Law Society of which I am or have been a member, my current and former employers, and my current and former partners or associates in the practice of law, to provide to the Judicial Council of British Columbia records or other information pertaining to me, relevant to my professional conduct and activities and / or my moral character and fitness to perform the responsibilities of a JP Adjudicator, and to furnish the originals or copies of any relevant, non-privileged documents, records, or information to the Council. I further authorize such Law Societies, employers, partners, and associates, or any of their staff, to answer any inquiries, written or oral, concerning me that may be submitted by the Council.
3. Authorize the Law Society of British Columbia, and any other Law Society of which I am or have been a member, to furnish to the Judicial Council of British Columbia, copies of practice declarations filed by me.
4. Release, remise, and forever discharge such Law Societies, employers, partners, and associates, or any of their staff; the Judicial Council of British Columbia, its members, and its staff; the Judicial Advisory Committee of the Canadian Bar Association, its members, and staff; and all individuals consulted in respect of my application from any and all claims, courses of action, suits, actions, and liabilities of every nature and kind whatsoever, arising from, as a result of, or in any way related to the release of the information and documents, or the consideration and assessment of my application.

[ ]  I agree and consent to the above and I agree and consent to the Provincial Court of British Columbia disclosing this form to the Law Societies and their respective Indemnity Funds for the duration of my application.

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| --- | --- |
| **Signature** | **Date** |
|  |  |

E.g., 2022-06-29

1. **Consent for disclosure of personal information**

I understand that my first name, last name, and email address, and the judicial office for which I am seeking appointment will be provided to Judicial Council’s background check provider. I understand this information, along with the other personal information I disclose to Judicial Council’s background check provider, is provided for the purpose of a security check, consisting of a name search through all police systems to obtain a security screening assessment and information on any record of criminal convictions. This information will also be used to compile a Canadian credit inquiry and a Canadian driver’s extract in those jurisdictions where I hold a valid driver’s license. These investigations are conducted by the Judicial Council of British Columbia, and I authorize their access to my information for the purpose of determining my suitability for appointment for the duration of my application.

I also understand that my full name, date of birth, and mailing address will be provided to Judicial Council’s cyber investigation search provider for those applicants who have been granted an interview. Searches will be limited to publically available information, and I have listed my publically available online presence below (including, but not limited to: a personal website, blog, X, Facebook, Instagram, TikTok, LinkedIn, Youtube, Snapchat, Pinterest, etc.) (Please provide links to your site(s) and describe briefly).

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| --- | --- |
| **Link** | **Description** |
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These investigations are conducted by the Judicial Council of British Columbia or its authorized agents, and I authorize their access to my information for the purpose of determining my suitability for appointment for the duration of my application.

Pursuant to Section 33 of the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, Chapter 165, I, the undersigned, do hereby consent to the disclosure of the above information as required for the purpose of a security check through the Canadian Police Information Centre (CPIC), and a determination about suitability, and to the disclosure of the results of such security check and any information concerning my criminal record for which a pardon has not been granted, to the Judicial Council of British Columbia, and to any of its members and authorized agents for the duration of my application.

I hereby signify my consent as set out above and certify that the information set out by me on this page is true and correct to the best of my knowledge and belief. I understand that a false statement may disqualify me from consideration for appointment.

[ ]  I agree and consent to the above

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| --- | --- |
| **Signature** | **Date** |
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E.g., 2022-06-29